



Sveučilište u Zagrebu
Medicinski fakultet

Terms and Conditions for the Usage of the Medical School's LMS

LMS- **L**earning **M**anagement **S**ystem (a system for managing syllabi)

The Medical School of Zagreb (further in the text referred to as the university) has established three LMS systems: for the integrated undergraduate and graduate study of medicine on Croatian (MEF-LMS), on English (MSE-LMS), and for the post-graduate study of medicine (PDS-LMS). The faculty's LMS system is a closed system for the management of online syllabi.

- The system is used by the user in accordance to their own will and their own interests
- Setting up information and instructional content within individual courses is the result of the free will and desire of teachers to facilitate student learning. Setting the course content is within the jurisdiction of the Department, Subject Assembly and their teachers.
- The office for e-learning (further in the text referred to as the office) is responsible for the normal operation of the system and the monitoring of the rules of usage.

RIGHTS AND OBLIGATIONS OF THE OFFICE

- The office will endeavor to provide technical resources for the normal functioning of LMS and expand the scope of services in accordance with the capabilities of the system.
- The office is not responsible for damage caused by the unavailability of service or data loss that occurred due to unforeseeable circumstances or by usage of the system contrary to these rules.

RIGHTS AND RESPONSIBILITIES OF LMS USERS

- The user has the right to use the system under the conditions prescribed by the terms of acceptable use.
- Upon the user's first entry into LMS, he or she must edit their profile according to the guidelines on editing profiles.
- The user acknowledges that for the purpose of visual recognition, within LMS, a profile picture will be placed within his or her profile by the office for e-learning according to the profile guidelines.
- The user is obliged to use the LMS system solely for the purpose of learning and course attendance in a way that does not jeopardize, limit or prevent its use by other users. The user is obliged to refrain from any actions that might cause discomfort, anxiety, and other adverse situations, including the disruption of communication with other members of the faculty and the office for e-learning in any way.
- Materials and content published on LMS are to be used exclusively for informational and educational purposes.
- The user agrees with the office for e-learning that managers and coordinators of individual courses on LMS, as well as the departments and councils, reserve the right not to publish items of information, discussion, or contributions of users if the assessment of these materials in form, content, or theme does not match discussion.

- The user acknowledges that their information located within the AAI account is to be used for the purpose of authentication when entering the LMS system.
- The user is not allowed to use other people's electronic identity or give their electronic identity to other people for the purpose of using the system.
- The user agrees to conform to the provisions of the ordinances governing copyright and abide by the provisions of the Copyright Act prescribed. The office of e-learning can not be responsible for any copyright violations done by users of LMS.
- The user agrees to cite all authors and sources downloaded from LMS prior to any publications or presentations. (for example: <http://lms.mef.hr>).
- Use of teaching materials and content downloaded from LMS for commercial purposes is not permitted, unless permission is obtained from the copyright holder.
- The user agrees that if there are any violations of these conditions, made by the user or by others, they will inform the appropriate individuals and immediately stop using the services and information that is available on LMS.
- The user is aware that in the event of any violation of the terms and conditions of using LMS, they will bear responsibility and sanctions as stated under the Act and regulations of the Faculty.

FINAL TERMS

- The office of e-learning reserves the right to change the content and terms of use on LMS
- Users will be notified of any amendments by e-mail and on the web site of LMS
- If the user is not sure about the rights and how to use the service, they must contact the helpdesk of the office of e-learning.

By accepting the terms of use the user agrees that they are familiar with all of the conditions and accepts to use the LMS system in accordance with these terms and in the manner prescribed to them.